



Department of Public Works

REQUEST FOR QUALIFICATIONS

FOR

*Material Testing and Inspection
Engineering Services -
Spellman Avenue Corridor
Phase 1 Reconstruction
STP 4901(620)*

March 2013

One Detjen Drive Crestwood, Missouri 63126 • 314-729-4720 • Fax 314-729-4729
<http://www.ci.crestwood.mo.us>

**Request for Qualifications for
Material Testing and Inspection Engineering Services –
Spellman Avenue Corridor Phase 1 Reconstruction
STP 4901(620)
City of Crestwood, MO**

The City of Crestwood, MO is soliciting qualifications for Spellman Road Corridor Phase I Design Services (the “Project”). This Project has been selected for federal funding under the TEA-21 Program. The Project limits extend from the intersection of Rayburn Avenue and Spellman Road and will continue northerly to and including the intersection of Pinellas Drive and Ponderosa Drive. A DBE goal of 0% has been determined for this project.

SCOPE OF WORK

The work contained in this contract shall provide for the testing and inspection of materials listed below. All inspections, tests, and reports shall conform fully to the latest St. Louis County Standard Specification for Highway Construction and Supplemental Specifications together with the necessary documented reports required by the Federal Highway Act (TEA-21) and subsequent Surface Transportation Acts or other specific standards established for the project. The Consultant must also have knowledge of ASTM standards and tests.

The work shall include, but not necessarily be limited to the following:

1. Concrete cylinder compression tests
2. Field testing services for concrete
3. Pick-up services for samples
4. Job Mix Formula – asphalt/concrete
5. Aggregate gradation tests – concrete
6. Aggregate gradation tests – asphalt
7. Marshall stability tests, density tests, flow tests
8. Maximum density – Optimum Moisture Tests

RESPONSIBILITY OF THE CITY

1. Make available all pertinent project information.
2. Provide the consultant with the project requirements.
3. Designate an authorized representative of the City.
4. Render decisions on construction issues as not to delay the consultant.

EVALUATION CRITERIA

1. Experience, qualifications, and technical competence of the:
 - a. **Consultant** relative to comparable projects within last 5 years for which your company performed the services detailed herein. Consultant to include references with names and phone numbers
 - b. **Project Manager** relative to projects described in Item 1a. Specifically state how the Project Manager was involved with previous testing projects.
 - c. **Subconsultants** relative to comparable projects within last 5 years. Include % of project completed by subconsultant

2. Experience of team working together on prior projects. List projects if not included in Item 1a. Provide dates and references with names and phone numbers.
3. Capability and capacity of the Consultant/Subconsultants to perform the work within time limitations. Indicate proposed use and availability of all those listed on your team's organizational chart.
4. Past record of Consultants/Subconsultant's performance with regard to quality of work, budget control, and ability to meet schedules on projects included in Items 1a. Include past record of client satisfaction.
5. Approach to project and any unusual issues/problems anticipated.
6. Understanding of special requirements, codes, and regulations pertinent to the project.

SUBMITTAL REQUIREMENTS

Submit three (3) copies of the qualifications including at a minimum all of the items outlined in the evaluation criteria above.

CONTRACT APPROVALS

Approval of a final contract between the City and the design consultant, pursuant to this Request for Qualifications and the firm's response, is subject to the approval of the Crestwood Board of Aldermen. A copy of the City's standard contract form is attached to this proposal. The selected firm's fee proposal will be attached as an exhibit to this contract. The format of this contract is not negotiable.

SITE VISIT / SUBMITTAL DATE

Site visits are encouraged by all firms submitting design proposals. They can be scheduled with Wendell B. Hill at 314-729-4730. Response to this Request for Qualifications should be submitted by 3:00 PM, Thursday, April 5, 2013 to:

Wendell B. Hill
City of Crestwood
1 Detjen Drive
Crestwood, MO 63126

CONTRACT AWARD

The City of Crestwood Department of Public Services will evaluate and rank responses to the Request for Qualifications based on the established evaluation criteria. Finalists may be invited to interview prior to a recommendation for selection. Recommendation for contract award will be contingent on successful negotiation of contract terms and approval by supervising agencies.

The City of Crestwood reserves the right to award a contract to the firm or firms that, in the opinion of the City, is most responsive to this RFQ and best meets the City's requirements. The City reserves the right to reject any and all proposals and to waive any formality. If a fee cannot

be successfully negotiated with the selected firm, the City reserves that right to negotiate with the next firm listed in the qualifications rankings.